



VENDOR PARTICIPATION RULES

Registration Deadline is September 1st, 2017

RETURNING VENDORS deadline is August 1st, 2017 (to retain previous years spot)

Non-Profit Vendor Space
One 10' x 10' Space \$25.00

Food/Drink/For Profit Vendor Space
One 10' x 10' Space \$50.00

1. Festival Hours: **Saturday, September 23, 2015, 10:00 a.m. to 8:30 p.m. and Sunday, September 24, 2015, 12:00 p.m. to 5:00 p.m.** (There will be Church Services at 11:00 a.m. on Sunday).
2. The festival will provide a 10' x 10' space. All vendors are required to provide a \$25.00 refundable deposit. The deposit will be refunded to you on Sunday at 5:00 p.m. (No refund will be issued for "no shows" or early departures). **Please send two checks -one for the \$25.00 deposit and one for the space reservation fee.**
3. All vendors must provide their own tents, tables and other equipment. All extension cords must be heavy duty. Electric strips **are not** permitted. Gas grill are permitted. Fire extinguishers are required at each booth.
4. Please contact the Hancock County Health Department at 304-564-3343 for information regarding obtaining a Food Handler's Permit. Please note that the Hancock County Health Department will be inspecting all booths. *Please no beverages can be sold using glass bottles.*
5. The Festival is located on North and South River Avenue in New Cumberland. The Committee determines vendor location. Spaces will be marked and numbered on Friday.
6. Vendors will need to prepare enough food to last throughout the entire two day event.
7. Electricity is available at the cost of \$5.00 for a 110 outlet and \$15.00 for a 220 outlet.
8. All vendors are responsible for providing your own insurance for this event. The New Cumberland Festival and Parade Committee, the City of New Cumberland and all other sponsors will assume no responsibility for your food, crafts, liability or insurance.
9. You can choose to set up Friday night. **All vendors will be allowed to set up between 4 p.m.-6 p.m.** All vendors must be set up by 10 a.m. Saturday and sell through 5 p.m. on Sunday. There will no vehicles permitted in the festival area after 10:00 a.m. **NO vehicles will be permitted in the festival area on Sunday until after 5p.m. and no vehicles will be permitted to drive past the pavilion until all sounds equipment is removed.**

**THE COMMITTEE HAS THE RIGHT TO REJECT ANY APPLICATION WITHOUT CAUSE.
NO PETS WILL BE PERMITTED IN FESTIVAL AREAS!**

For more information you can contact Michelle Biela at biela@frontier.com or 304-564-3215 after 5p.m.